NEW YORK CITY EARLY EDUCATION CENTER (NYCEEC) FULL-DAY PRE-K PROGRAM REGISTRATION PACKET CHECKLIST

Student's Name:_____   **Student's DOB**: ___/___/ **2013**   **Site ID**:_____

Please ensure every student's registration packet includes this checklist and all of the following in the order below*:

- ☐ PreKindergarten Integrated Data System (PreKIDS) Enrollment Page Printout (from the online vendor portal)

- ☐ Proof of Birth (Child's Birth Certificate or Passport)

- ☐ Two Verifiable Proofs of Address (see Chancellor's Regulation A-101, available https://tinyurl.com/regulationa-101)

- ☐ NYCEEC Full Day Registration Form

- ☐ Parent/Guardian Student Ethnic Identification Form

- ☐ Residency Questionnaire

  - ☐ Parent Affidavit of Residency (if applicable)

- ☐ Pre-K Home Language Needs Survey

The following items do not need to be included in the registration packet sent to the DECE, but kept on site at your program:

- • CH-205 Child & Adolescent Health Examination Form

- • Photo Release Form

*Students living in temporary housing have a right to immediate enrollment in a Pre-K for All program, even without enrollment documents. Please see the NYCEEC Policy Handbook for more information, available https://tinyurl.com/pre-kforallph.